

---

## Board of Health Minutes 07/16/2015 \*Executive\*

### Town of Mashpee

*16 Great Neck Road North  
Mashpee, Massachusetts 02649*

#### BOARD OF HEALTH – EXECUTIVE SESSION

#### Mashpee Town Hall – WAQUOIT CONFERENCE ROOM

#### Minutes of the Meeting of Thursday, July 16, 2015

**Board Members Present:**

Burton Kaplan, Chair  
Kalliope Egloff, Co-Chair  
Lucy Burton, Clerk

**Also Present:**

Glen Harrington, Health Agent

Chair Burton Kaplan called the Executive Session Meeting to order at 8:08 PM.

**1. Housing Condemnation/Hearing: 394 Cotuit Road.**

Glen Harrington stated that Erika Woods sent an email to him concerning her meeting with Vickie McFarland-Richter of 394 Cotuit Road. Permission to share information with the Board of Health was signed by Ms. McFarland-Richter, and the Collaborative Agreement was also drawn, approved, and signed by Ms. McFarland-Richter. This meeting had been continued from the May 21, 2015, Board of Health meeting where the owner had requested for a 30-day extension.

Burton Kaplan commented that certain items had to be addressed in the Collaborative Agreement:

1. A clear path to access the rear bedroom. Ms. McFarland-Richter answered in the affirmative.
2. The request for documentation of item removal. Photographs were taken of items in bins and given to Ms. Woods. Ms. McFarland-Richter had a certain goal to achieve each week. A yard sale was held, and the items were either sold or given away. A "Christmas in July", a second yard sale, is planned.
3. Reduce clutter in the kitchen area to have access to the kitchen table. This was accomplished.
4. Reduce counter-top clutter in the kitchen in order to be able to cook. This also was completed.

Vickie McFarland-Richter of 394 Cotuit Road, and Dr. Susan Murati from the Cape Cod Hoarding Task Force introduced themselves to the Board.

Glen Harrington commented that Ms. McFarland-Richter needs a transfer station sticker. Instead of paying for a daily sticker to go to the transfer station every few weeks, Mr. Harrington suggested that Ms. McFarland-Richter meet with Deb Dami, Mashpee Town Clerk. Ms. Dami will allow Ms. McFarland-Richter to pay for a transfer station sticker in increments throughout the course of the year. This will give Ms. McFarland-Richter a yearly pass. Mr. Harrington would like Veronica Warden to perform a progress inspection of the property located at 394 Cotuit Road.

Lucy Burton made a motion to adjourn the Executive Session Meeting of the Board of Health not to return. Kalliope Egloff seconded the motion. The motion was unanimously approved.

**Roll Call Vote:** Kalliope Egloff, yes; Lucy Burton, yes; Burton Kaplan, yes.

The Executive Session meeting was adjourned at 8:19 PM.

Respectfully submitted,

Frances Boulos  
Administrative Assistant  
Mashpee Board of Health